

City of Vicksburg

Job Description

Job Title: Laborer/Gas

Department: Gas

Reports To: Supervisor

FLSA Status: N

Prepared By: TMJ

Prepared Date: 1/12/18

Approved By:

Approved Date:

Summary

Responsible for the maintenance and upkeep of the gas system of the City of Vicksburg.

Essential Duties and Responsibilities include the following.

Other duties may be assigned

Mows grass around regular stations.

Repairs gas leaks.

Cleans building and yard.

Performs minor warehouse duties

Cleans drains

Paints and builds meters.

Runs water pumps.

Maintains rectifiers

Runs jackhammer.

Assists the water department

Operates boring machine

Digs and fills ditches.

Assists with gas tapping.

Operates truck when needed, if qualified to do so

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Language Skills

Basic language skills are required for this position.

Mathematical Skills

Basic mathematical skills are required for this position.

Reasoning Ability

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

Computer Skills

No computer skills are required for this position.

Certificates, Licenses, Registrations

Valid driver's license.

Other Skills and Abilities

Must be willing and able to become certified to complete various tasks.

Other Qualifications

Must be in good physical shape; Overtime, alternative work schedules, and on-call status may be assigned with little to no notice.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee must regularly lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold and extreme heat. The noise level in the work environment is usually moderate.