

## City of Vicksburg Job Description

**Job Title:** Laborer  
**Department:** Water Maintenance  
**Reports To:** Supervisor  
**FLSA Status:** N  
**Prepared By:** TMJ  
**Prepared Date:** January 12, 2018  
*Approved by Antoinette Bradley, May 2018*

### Summary

Repairs, maintains, and constructs water lines and mains.

**Essential Duties and Responsibilities** include the following, but not limited to:

Must be willing to learn how to repair water mains and lines.

Ability to use different types of tools, such as picks, shovels, probs.

Repairs, maintains, and cleans tools and other equipment.

Lays water mains/pipes.

Makes 3/4" to 12" taps to the mains/pipes.

Runs service lines.

Sets new fire hydrants.

Repairs and replaces water main valves.

Runs jack hammer, boring machine, tapping machine, walk behind trencher.

Repairs water leaks.

Pumps out pits to read out of range meters.

Hand digs with shovel and sharp shooter.

### Supervisory Responsibilities

This job has no supervisory responsibilities.

### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Education and/or Experience

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

**Language Skills**

Basic language skills are required for this position.

**Mathematical Skills**

Basic mathematical skills are required for this position.

**Reasoning Ability**

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.  
Ability to deal with problems involving a few concrete variables in standardized situations.

**Computer Skills**

No computer skills are required.

**Certificates, Licenses, Registrations**

Must have and maintain a valid State of Mississippi driver's license.

**Other Skills and Abilities**

Must be willing to learn.

**Other Qualifications**

Must be in good physical shape.

Overtime, alternative work schedules, and on-call duty will be assigned with little or advanced notice.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell the employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and ability to adjust focus.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold and extreme heat. The employee will work underground and in small spaces. The noise level in the work environment is usually moderate.