

## City of Vicksburg Job Description

**Job Title:** Truck Driver  
**Department:** R.O.W  
**Reports To:** Superintendent  
**Prepared By:** CVH/TMJ  
**Prepared date:** January 4, 2018  
*Approved by Antoinette Bradley, June 2018*

### Summary

Drives truck equipped with dump body to transport and dump loose materials such as sand, gravel, crushed rock, coal, or bituminous paving materials by performing the following duties.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

Pulls levers or turns crank to tilt body and dump contents.

Moves hand and foot control to jerk truck forward and backward to loosen and dump material adhering to body.

Cleans truck and performs basic maintenance.

Loads truck by hand or by operating mechanical loader.

Inspects truck equipment and supplies such as tires, lights, brakes, gas, oil, and water.

### Supervisory Responsibilities

This job has no supervisory responsibilities.

### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Education and/or Experience

High school diploma or general education degree (G.E.D.) preferred. Must have at least two years of related experience and/or training.

### Language Skills

Basic language skills are required.

### Mathematical Skills

Basic mathematical skills are required.

### Reasoning Ability

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

### Computer Skills

No computer skills are required for this position.

### Certificates, Licenses, Registrations

Must have and maintain a valid Mississippi Driver's License with at least a CDL Class A with air break endorsement.

**Other Skill and Abilities**

Must have a good driving record.

Must have CDL Class A with air break endorsement to operate the lowboy.

Must have some prior experience with operating a tandem truck and dump truck.

**Other Qualifications**

Overtime, flexible work schedule, and on-call status may be assigned if needed with little or no advanced notice.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet/and or humid conditions; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions and vibrations. The employee is frequently exposed to moving mechanical parts and risk of electrical shock. The noise level in the work environment is usually loud.