

City of Vicksburg Job Description

Job Title: Tractor Operator
Department: Right of Way Department
Reports to: Supervisor
FLSA Status: N
Prepared By: DLB
Prepared Date: January 8, 2018
Approved by Antoinette Bradley, March 19, 2018

Summary

Drives gasoline or diesel-powered tractor to maintain the upkeep of grassy areas around the City by performing the following duties.

Essential Duties and Responsibilities include the following, but not limited to:

Drives tractor to cut grass in the City's right of ways.

Operates the following, but not limited to equipment: Two Lever Tractor, Four Lever Tractor, Bush Ax, Curb Cutter, Chainsaw, Pole saw and Weed eater.

Cut trees and back tree limbs.

Performs other duties as needed to keep right of ways and streets clean.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High School Diploma or General Education Degree (GED); or three months related experience and/or training; or equivalent combination of education and experience.

Language Skills

Basic language skills are required for this position.

Mathematical Skills

Basic mathematical skills are required for this position.

Reasoning Ability

Ability to apply common sense understanding to carry out detailed, but uninvolved written and or oral instructions. Ability to exercise sound judgment when solving problems that involve concrete variables in standardized situations.

Computer Skills

No Computer skills are required.

Certificates, Licenses, Registrations

Must have and maintain a valid State of Mississippi driver's license.

Other Skills and Abilities

Must be able to operate a tractor.

Other Qualifications

Overtime, alternative work schedule and on-call work status will be assigned with little or no advanced notice.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel and reach with hands and arms. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to wet and/or humid conditions; moving mechanical parts; outside weather conditions and vibration. The employee is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually loud.