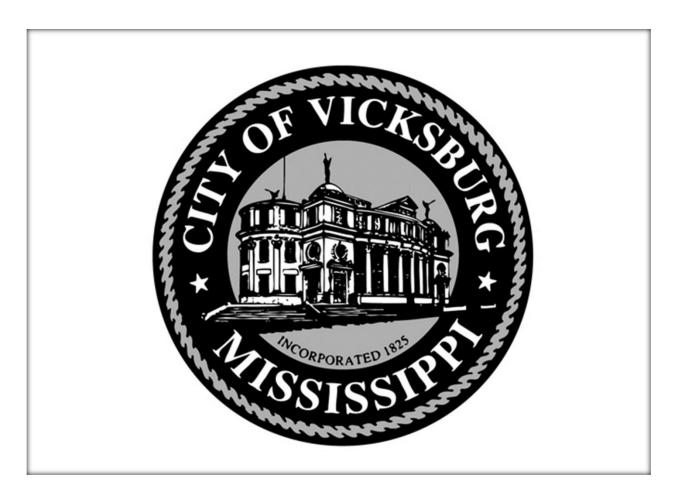
# **CITY OF VICKSBURG**

## **SUMMER EMPLOYMENT PROGRAM**

\_\_\_\_ Enrolled College Student \_\_\_ Graduating High School Senior



Mailing Address:
City of Vicksburg
Department of Human Resources
1415 Walnut Street, Suite 100
Vicksburg, MS 39180

## CITY OF VICKSBURG

#### SUMMER EMPLOYMENT PROGRAM

### **Application**

THE CITY OF VICKSBURG IS PROUD TO ANNOUNCE THAT IT WILL HOST A SUMMER EMPLOYMENT PROGRAM FOR CURRENTLY ENROLLED COLLEGE STUDENTS AND GRADUATING HIGH SCHOOL SENIORS. THE PROGRAM IS DESIGNED TO GIVE STUDENTS AN OPPORTUNITY TO GAIN MEANINGFUL MUNICIPAL WORK EXPERIENCE.

PROSPECTIVE STUDENTS MUST COMPLETE AN APPLICATION AND PROVIDE A CERTIFIED COPY OF THEIR MOST RECENT TRANSCRIPT (THAT INDICATES HIS/HER CUMULATIVE GRADE POINT AVERAGE (GPA).

THE COMPLETED APPLICATION PACKET MUST BE RETURNED TO THE CITY'S DEPARTMENT OF HUMAN RESOURCES, 1415 WALNUT STREET, SUITE 100, VICKSBURG, MS 39180.

IF THE APPLICATION PACKET IS MAILED, THE APPLICATION MUST BE POSTMARKED ON OR BEFORE <u>THE DEADLINE DATE (FRIDAY, MAY 10, 2019)</u> AND MAILED TO DEPARTMENT OF HUMAN RESOURCES AT THE ABOVE ADDRESS. THERE WILL BE NO EXCEPTIONS.

AN INCOMPLETE PACKET WILL NOT BE CONSIDERED FOR EMPLOYMENT.

THE INTERN WILL NOT RECEIVE ANY CITY SPONSORED BENEFITS.

#### THE EMPLOYMENT REQUIREMENTS ARE LISTED BELOW:

- MUST NOT HAVE PREVIOUSLY BEEN EMPLOYED WITH THE CITY OF VICKSBURG.
- MUST BE A GRADUATING HIGH SCHOOL SENIOR STUDENT OR A CURRENTLY ENROLLED COLLEGE STUDENT.
- MUST ATTACH A CERTIFIED, VERIFIED AND MOST RECENT TRANSCRIPT IN A SEALED ENVELOPE.
- > MUST HAVE A MINIMUM CUMULATIVE GPA OF 2.0.
- MUST BE A RESIDENT OF THE CITY OF VICKSBURG OR WARREN COUNTY.
- > MUST PARTICIPATE IN AN INTERVIEW PROCESS.
- MUST PASS A DRUG SCREEN.
- > MUST HAVE RELIABLE TRANSPORTATION.
  - IF NO DRIVER'S LICENSE, THEN MUST PROVIDE A LETTER FROM PARENT INDICATING MODE OF TRANSPORTATION.
- > MUST PRESENT AN OVERVIEW OF WORK EXPERIENCE AS PART OF EXIT PROCESS.

NOTE: For questions, please contact the Mayor's Office at 601.801.3566

### City of Vicksburg -- Summer Employment Program

Name								
Last		First				Middle		
Present Address								
Street N	lo.	Street Name	City		9	State	Zip (	Code
Telephone Number								
	Home	Cell			Othe			
List any friends or relatives working for the City of Vicksburg					opriate	box Relative	Relationship	
1.	ves working	for the City of Vicksburg		riiei	Friend Relative		: Neiadonamp	
2.								
3.								
	41. 41.							
Have you been employed be If yes,	by the City	ot vicksburg Before?	Yes No				From: T	o:
Department Supervis								
	⊅epai tillei		Supervis	OI .			υαίσο Οι Επιριζ	yment
Khinal da bassa a sali			4.4					
If hired, do you have a relia	abie means	or transportation to ge	t to work?					
Do you have a valid driver	s license?	Yes No						
Education Dealermound								
Education Background				ears Graduated Course or				· Maiar
Type of School		Name & Address	No. Y Atten		Yes	/ No	Course of	I WIAJOI
High School					Yes	No		
_								
College					Yes	No		
Post College					Yes	No		
Business/Trade					Yes	No		
Other					Yes	No		
Personal References	Excluding	former employees or re	elatives)			Jama		Mobile, if
NAME		ADDRESS			Home Phone		Work Phone	desired
					•			
						-		



# **Summer Employment Application**

Do you have a Facebook page? If so, what's your account name?
What are your career interests?
If chosen, what do you hope to gain from the Summer Youth Program?
What are your hobbies or special interests?
Are you willing and/or able to perform outside duties/labor?Yes No