

## City of Vicksburg Job Description

**Job Title:** Paramedic  
**Department:** Fire  
**Reports To:**  
**Prepared Date:**

### Summary

Responds to emergency and non-emergency requests for ambulance service and administers pre-hospital care and inter-facility medical care in accordance with approved Central Mississippi EMS District Protocols, and Fire Department policies and procedures.

### Job Procedures

The paramedic shall:

Provide patient care in accordance with Vicksburg Fire Department policies and procedures, and Central Mississippi EMS District Protocols which requires a proficiency in anatomy, physiology, pharmacology, and other standards of care specific to the employee's level of certification.

Respond to all calls in an appropriate, safe, and efficient manner.

Complete required documentation, obtain appropriate signatures, and submit documentation as required for each assigned call at the end of each assigned shift.

Efficiently utilize supplies and equipment according to department guidelines, to include the efficient operation of all basic and advanced life support equipment, properly logging in and out equipment and drugs, cleaning and restocking units, reporting possible abuse or damage of equipment to the EMS Captain.

Ensure the unit and equipment are consistently maintained in a clean, organized, and ready condition after each response.

Have a thorough knowledge of local geography and the ability to read maps.

### Minimum qualifications

National Registry Paramedic certification

Mississippi-certified paramedic

Advanced Cardiac Life Support certification

Mississippi EMS Driver's License certification

Must maintain medical control in Warren County

### Physical Requirements

The employee is regularly required to use hands and fingers, handle, or feel; reach with hands or arms. The employee frequently is required to stand and walk; the employee is occasionally required to sit, climb, or balance;

stoop, kneel, or crouch. The employee must frequently lift and/or move up to 180 pounds, and occasionally lift and/or move up to 300 pounds with assistance.