

# CITY OF VICKSBURG

## APPLICATION FOR PRIVILEGE LICENSE



**NAME OF BUSINESS:** \_\_\_\_\_

**ADDRESS OF BUSINESS:** \_\_\_\_\_

**Mail applications to:** City of Vicksburg  
Attn: Privilege License Department  
P. O. Box 150  
Vicksburg, MS 39181

**Contact Phone Numbers:** 601-634-4526, 601-801-3849 or 601-801-3808

According to §27-17-473 Mississippi Code Ann. The issuance of a privilege license, or the payment of a tax required therefor, shall not make lawful any business, employment, transaction, article or device, or the operation thereof, contrary to any statute of this state, or any ordinance of any municipality thereof.

**APPLICANT MUST COMPLETE AND SIGN THIS PAGE PLEASE PRINT**

Name of Applicant: \_\_\_\_\_

Applicant's Home Address: \_\_\_\_\_

Applicant's Home Phone: \_\_\_\_\_

Name of Corporation: \_\_\_\_\_

*Corporations must list information on Board Members on a separate sheet of paper and attach to the application. (Name, Address, and Home Phone Number)*

Name of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email of Contact Person: \_\_\_\_\_

Street Address of Business: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Phone Number of Business: \_\_\_\_\_

Business activity to be conducted on property: \_\_\_\_\_

Type of Contractor: \_\_\_\_\_

Proposed Hours of Operation: \_\_\_\_\_ Number of Full-time Employees: \_\_\_\_\_

Highest amount of inventory: \$ \_\_\_\_\_

State Tax ID #: \_\_\_\_\_ Beer Permit License #: \_\_\_\_\_  
(Attach Copy) (Attach Copy)

ABC License # \_\_\_\_\_  
(Attach Copy)

Will there be seating for on-site consumption of beer or alcohol?  Yes  No

Will there be sales of beer or alcohol for off-site consumption?  Yes  No

Will food be prepared on premises:  Yes  No Food Service Permit # \_\_\_\_\_

Will there be seating for on-site consumption of food?  Yes  No

Daycare facilities please provide your Mississippi Department of Health forms.

Is applicant owner of property?  Yes  No **If no attach copy of lease agreement**

**Attach copy of Applicant's I.D.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Sworn to before me and subscribed in my presence this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**ZONING/PRIVILEGE LICENSE INSPECTOR**

Zoning District: \_\_\_\_\_ Zoning Board action required:  Yes  No

Previous use of building \_\_\_\_\_

\_\_\_\_\_ Grease Interceptor \_\_\_\_\_ Grease Trap \_\_\_\_\_ Security Cameras

\_\_\_\_\_ Juke Boxes \_\_\_\_\_ Arcade, Pool Tables, Pinball Machines \_\_\_\_\_ Hobby Horses

\_\_\_\_\_ Weight Machines \_\_\_\_\_ Postage Machines \_\_\_\_\_ Cigarette Machines

\_\_\_\_\_ Vending Machines less than .05 cents \_\_\_\_\_ Vending machines .05 cents to .10 cents

\_\_\_\_\_ Vending Machines .10 cents to .20 cents \_\_\_\_\_ Vending machines more than .20 cents

\_\_\_\_\_ # of Rental Cars \_\_\_\_\_ # of Hotel Rooms

Approved  Denied

NOTES: \_\_\_\_\_

\_\_\_\_\_

This type of business has been approved under the current provisions of the City of Vicksburg Zoning Ordinance, Ordinance 71-8, as amended.

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

**FIRE INSPECTOR**

Approved  Denied Occupancy Load \_\_\_\_\_

NOTES: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

**POLICE DEPARTMENT**

If business is selling beer, light wine or alcoholic beverages, notification will be made to the Vicksburg Police Department.

Acknowledge By: \_\_\_\_\_ Date: \_\_\_\_\_

**PRIVILEGE LICENSE DEPARTMENT**

Application for Privilege License approved  Yes  No

If no, reason for denial: \_\_\_\_\_

Date of Issuance: \_\_\_\_\_ Issued By: \_\_\_\_\_

1. What type of business?
  - a. Service
  - b. Retail - fees are based on inventory
  - c. Manufacturing
2. If the business is a service or manufacturing, fees are based on the number of employees. The fees are as follows:

1 – 3 employees           \$20.00  
 4 – 10 employees       \$30.00  
 Over 10 employees add \$3.00 for each employee  
 Example:           10 + 1 = \$33.00  
                       10 + 2 = \$36.00  
                       10 + 3 = \$39.00

If the business is a manufacturing business fees are based on the number of employees as follows:

11 or more employees the annual license will be \$80.00  
 10 or less employees please refer to the chart above for 1-3 employees or 4-10 employees.

3. City beer license is \$15.00 (**Must obtain the State Beer License first**)
4. The business **must** be inspected by the Privilege License Inspector and Fire Inspector before a Privilege License will be issued.
5. A place of business that will be serving food **must** submit a Food Service Permit from the Health Department before a Privilege License will be issued.
6. A place of business that will be serving beer or alcohol **must** have the Privilege License application signed by the Police Chief before a Privilege License will be issued.
7. If you have any questions, please call the Privilege License Department at 601-634-4526 or 601-801-3849.

**PEOPLE TO GET IN TOUCH WITH:**

- |  |              |
|--|--------------|
| 1. Privilege License Inspector, Jeneka Davenport       | 601-801-3808 |
| 2. Fire Inspector, Nathaniel Williams                  | 601-634-4566 |
| 3. Health Department                                   | 601-576-7400 |
| 4. Mississippi Dept. of Revenue for Sales Tax Number   | 601-923-7700 |
| 5. Mississippi Dept. of Revenue for State Beer License | 601-923-7700 |
| 6. Mississippi Dept. of Revenue Liquor License (ABC)   | 601-923-7690 |

**ALL COMMERCIAL AND INDUSTRIAL BUSINESSES ARE RESPONSIBLE FOR THE REMOVAL OF GARBAGE FROM THEIR PLACE OF BUSINESS.**

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